

IT'S ON THE SHELF

Following are some of the books/resources available to you from the Charles County Literacy Council that can be used to further enhance and stimulate your tutoring sessions. Some come with Teacher's Manuals, Workbooks, and other materials. Be sure to check out each item. If you need help, call the office at 301-934-6488, charlescountyliteracy@comcast.net.

READING:

MORE STORIES 1, 2, 3, and 4: Additional reading practice for students using LWR Skill Books 1, 2, 3, and 4.

AMERICAN LIVES, TIMELESS TALES – Adventures and Tales of Wonder – builds reading and language skills for low level readers.

Home and Fire Safety Materials, Reader 1A – Get Out Alive – Fire Alarms that work, Reader 2A, Rashan's Escape Plan, "Learn about Poisons"

CHALLENGER 1, 2, 3, 4, 5, 6, 7, and 8: From beginning stages of reading to critical reading, writing and reasoning skills. Reading selections include excerpts and adaptations from O'Henry, Hemingway, Pearl S. Buck, Dorothy Parker, Lorraine Hansberry, Sally Ride, George Burns and more. Also includes supplemental writing activities books for each level

ENDEAVOR (New Series 2009) – Designed to build adult learners' vocabulary, reading and writing skills (Life Experiences)

PATTERNS IN SPELLING 1, 2, 3: For students at 3rd grade level or higher. Provides systematic methods of learning to spell by stressing patterns regularly found in English words. Book 1 – Short Vowels, Book 2 – Long Vowels, Book 3 – Consonant Blends and Diagraphs, and Book 4 - Other Vowel Sounds.

Monolingual NEW OXFORD PICTURE DICTIONARY (2nd Edition) and Workbook: Beginning – No prior knowledge of English: Intermediate – Coded for level of difficulty, to reinforce vocabulary/ideas for writing.

PRACTICE IN SURVIVAL READING: BOOK 1 – Signs Around Town; Book 2 – Label Talk; Book 3 – Read the Instructions First; Book 4– It's On the Map; Book 5 – Lets Look It Up; and Book 6 - Caution: Fine Print Ahead.

WRITING:

CURSIVE WRITING: Teaches writing with easy to follow dot and arrow system.

WRITING ME: By writing about themselves and things that are important to them, students gain confidence to express themselves. Approaches include Language Experiences, Sentence Combining, Peer Evaluation, and Values Clarification.

WRITING OTHERS: This text presents formats and examples of notes, messages, letters, and other forms of written communication, providing pointers on style and content for each. Exercises give students a chance to practice skill developed.

WRITING IT DOWN: Focuses on everyday encounters including Application Forms, Grocery and Other Lists, Absence Notes and Permission Slips, Invitations, Personal Letters and Free Writing.

WRITE ALL ABOUT IT: Geared to students who read at grade five or above and are interested in improving their writing skills. Parts 1 – 3 cover writing in sentences, using commas, choosing the right verb form; Part 4 stresses writing concisely, avoiding unclear references, distinguishing fact from opinion and ordering ideas logically.

EASING INTO ESSAYS: Students learn to follow a five-step process that begins with brainstorming and ends with a final version of an essay. Prepares for GED Test Essay.

THE WRITE STUFF- WRITING FOR A PURPOSE – shaping sentences, etc.

BASIC COMPOSITION: Students learn to write and edit a basic composition.

MATH: Supplemental materials to Breakthrough to Math Books –
MATH SENSE –Whole Numbers and Money w/ Teacher’s Manual
MATH SENSE - Measurement & Data Analysis w/ Teacher’s Manual
MATH SENSE - Decimals, Fractions, Ratios and Percents w/ Teacher’s Manual

SURVIVAL SKILLS:

FILLING OUT FORMS: Includes pointers on answering questions on application forms.

YOU ARE HERE: Provides illustrations and easy to follow instructions for reading maps, plans, and diagrams including floor plans, city and road maps, shopping mall, area code and weather maps, Reading Level 4.

THE COMPLETE CONTROL YOUR MONEY

Including workbooks on check writing and keeping a ledger

SPEAKING OF SURVIVAL: Focuses on improving listening, speaking, reading, and writing skills.

PRACTICE IN SURVIVAL READING: BOOK 1 – Signs Around Town; Book 2 – Label Talk; Book 3 – Read the Instructions First; Book 4– It’s On the Map; Book 5 – Lets Look It Up; and Book 6 - Caution: Fine Print Ahead.

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STUDYING FOR A DRIVER'S LICENSE: To be used in conjunction with the State Driving Manual. Contains simplified outline of State Driving Manual, a review section and over 100 multiple choice questions based on actual tests.

MD Drivers Handbook – English and Spanish available.
CDL Drivers License Study Guides and Handbook

ESL - LIFE PRINTS: A set of core instructional materials for helping ESL learners develop language and cultural understanding and skills through a wide variety of activities (Restaurant Words, Computer Words) Set includes a student book, a teacher's edition, and a teacher's resource file.

Miscellaneous:

ASVAB study guides.

GED Study guides.

Reading and Understanding Technical Information

Tutor Resources:

Teaching Adults – A Literacy Resource Book

Teaching Adults – A ESL Literacy Resource Book

TUTOR: Techniques used in the Teaching of Reading

Job Search Aides:

Resume help;

'The Workbook - Getting the Job You Want'

Coping Skills Series: Job Interviews

Comprehension – Many workbooks and aides

Citizenship:

Various workbooks and study guides for Learners and Tutors on the United States
Citizenship Test

Also:

Flash cards, number cards, dice, 3x5, composition notebooks, writing pads, pencils...