



November Minutes of the Charles County Literacy Council

Tuesday, November 3, 2015

In Attendance: Vycki Borgnis Gennie B?
 Dale Bodkin Carrie Dotson
 Kathy Joy Sue Lateulere
 Rose Markham Barbara Macri
 Rebecca? Yolanda (Joely) Shultz
 Lisa Hackley Mike Turner

Call to Order: The meeting was called at 7:00 p.m.

Tutor/Student Discussion:

- Rebecca- Student is practicing for her Citizenship test. They meet at the Hospice house.
- Dale – Student took the Citizenship and passed. Has been matched with a new student.
- Gennie- has two students she is tutoring. One is highly educated but needs to practice her English skills. The other student is working on basic skills.
- Barbara- Student struggled with fractions initially but has mastered the concept and is currently learning mixed numbers. His goal is to reach Laubach Level 2.
- Joely- Student continues to progress very well is currently on Laubach Level 4.

Minutes of October 2015: Motion accepted by the group.

President's Report (Carrie Dotson)

- Sue Lateulere has given up her position as program coordinator. Her expertise will be greatly missed.
- We have received several inquiries about the program coordinator position and will be reviewing the potential candidates. Sue has agreed to assist with new coordinator's orientation to the new position.

Vice President's Report (Lisa Hackley):

- Is looking into collaborating with the Bookmobile to recruit both new tutors and students

Treasurer's Report (Kathy Joy):

- Total income over expenses as of November 3, \$4,747.49

Program Coordinator's Report (Sue Lateulere)

- 8 new adult learners matched with adult learners, 4 from Jude House
- 4 adult learners matched with tutors

- 4 adult learners waiting to be matched with tutors.
- Outreach program, funded by United Way of Charles County (UWCC) Community Impact Grant of \$14,000 and Zonta Grant (\$1000). Grant goals are to focus on western Charles County and women.
- October 7- Community Resource Day- (Lisa and Sue) networked with Social Services, Vesta, and Health Department regarding setting up CCLC information desk in their lobby area.
- Need a volunteer to provide CCLC information at Vesta (Industrial Drive, Waldorf) Tuesday thru Thursday at 11:00.
- Judy Centers- provide CCLC information
- Distribute brochures and flyers to Commission for Women and Tri-County Youth Services Bureau).
- Upcoming-November 10, United Way of Charles County Partnership interview.

Chair Reports:

Fundraising (Vycki):

- Spirit Night at Ledos Pizza (La Plata) November 10, from 5:00 p.m.-9:00 p.m. Please invite friends, and family neighbors to show support! We also need volunteers to pass out information about CCLC.
- Tentative December 14th- "Paint it Forward" at Greene Turtle in La Plata. The cost of the event is \$45.00. St. Mary's Wine & Design offer the painting class and the Green Turtle will provide CCLC with the fliers. 20% of proceeds will go to CCLC. Customers must show the flier for CCLC to get credit for the event. However, fliers cannot be distributed at the event! Spread the word! Goal is have a monthly fund raiser.

Publicity (Sonja Scharles-excused):

Workshop (Debra Storey –excused):

- Next Tutor workshop TBA
- Carrie Dotson will share the Tutor workshop evaluations

Social Media (Valerie –excused):

Grants (Virginia – excused)

New Business:

- Rotary Club Little Free Library- consider placing CCLC brochures

Next Meeting: December 1, 2015 7:00 P.M. United Way Conference Room.

Meeting Adjourned: 7:50 p.m.