



May Minutes of the Charles County Literacy Council

Tuesday, May 5, 2015

In Attendance: Carrie Dotson Ray Kinard
 Sue Lateulere Yolanda (Joely) Shultz
 Virginia Willett

Call to Order: The meeting was called at 7:05 p.m.

Tutor/Student Discussion:

- Carrie Dotson no longer has a student. Student had not returned calls after several attempts.
- Joely Shultz- Continues to work with her student. Hopes that student will complete Laubach Level 3 by the end of the month.

Minutes of April 2013 Meeting: Quorum not present, approval deferred until next meeting in June.

President's Report (Lisa Hackley [absent] Joely Shultz- Stand-in):

- Carrie Dotson has agreed to fill the Presidential Nominee position. Lisa Hackley for Vice President, Kathy Joy -Treasurer, Joely Shultz- Secretary. Elections will be in June (next month).

Vice President's Report (Lisa Hackley [excused])

Treasurer's Report (Kathy Joy [excused]):

- April Lion's Club Bake Sale very successful- \$402.00
- Total income over expenses as of May 5, 2015 -\$773.35.
- A new computer will be purchased

Program Coordinator's Report (Sue Lateulere)

- 5 adult learners sought services in April. One difficult to place due to rigid schedule; will need a tutor with a lot of flexibility. 4 adult learners were matched with tutors. 3 adult learners waiting to be matched and two more waiting to be assessed.
- April Tutor Workshop – 6 received training (one still need to complete the online portion). 5 were matched with students.
- MD Property Tax Report was filed by April 15, 2015.
- Sonja Scharles represented CCCLC at the United Way Partner meeting held April 23.

- Maryland Annual Charitable Registration Renewal is due June 30th, Sue and Kathy Joy will complete the necessary paperwork.
- 2014 United Way Campaign total net designation is for \$4341.76; previous year it was \$5812 (almost a \$1500 reduction).
- We need a speaker for the Kiwanis Club at the Greene Turtle on June 10 at 6 p.m.
- May 15th we will need a representative to be interviewed for the Comcast Newsmakers in La Plata.

Chair Reports:

Fundraising (Ray Kinard):

- Next fundraiser will be July Crab Feast at Port Tobacco Marina
- November will be Ledos in La Plata.
- May and June – Port Tobacco Players Theater “Much Ado about Nothing”. A \$1.00 donation to CCLC for each ticket sold.
- Ray will be resigning as of the end of this month- Position open for Fund Raising

Grants (Virginia Willet):

- Zonta has agreed to provide CCLC Grant money. Pursuing other organizations for grant money; some have very strict guidelines.

Publicity (Sonja Scharles [excused]):

- Press release to promote “ Much Ado About Nothing”

Workshop (Edna Troiano- acting [excused]):

- Target dates are August 29 and November 7th. Strongly consider holding one workshop in Nanjemoy area to meet Vision 20/20 requirements.
- Position open

Next Meeting: June 2, 2015 7:00 P.M. United Way Conference Room.

Meeting Adjourned: 805 p.m.